



Employment Application

Name _____ *Maiden*

Present Address _____

City _____ State _____ Zip _____ County _____

How long _____ Social Security No. _____ - _____ - _____

Telephone () _____ E-mail _____

Date you can start _____

How many hours can you work weekly? _____

Can you work weekends/nights? _____

Day/Hours available to work _____

Employment Desired FULL-TIME ONLY PART-TIME ONLY FULL OR PART-TIME

Who referred you to this agency? _____

Type of School _____ **Name of School** _____ **Location** _____ **Number of Years Completed** _____ **Major/Degree** _____

High Schools _____

College _____

Business/Trade _____

Professional School _____

Subjects or special study or research work _____

Special training/License _____

Special Skills _____

Have you ever been convicted of a crime? Yes No

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation?

Driver's License Number _____ State of Issue _____ Exp. Date _____

WORK EXPERIENCE

Please list all your **professional social service related** experiences (including volunteer work) for the past 5 years starting with your most recent position held.

Name of Employer _____ Phone _____

Address _____

Name of last supervisor _____ May we contact your supervisor _____

Employment From _____ To _____ Pay or Salary _____ Start _____ Final _____

Your last job title _____ Reason for Leaving (be specific) _____

List Any information no listed on resume(skill, jobs held, duties performed, promotions)

Name of Employer _____ Phone _____

Address _____

Name of last supervisor _____ May we contact your supervisor _____

Employment From _____ To _____ Pay or Salary _____ Start _____ Final _____

Your last job title _____ Reason for Leaving (be specific) _____

List Any information no listed on resume(skill, jobs held, duties performed, promotions)

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Reason for Leaving (be specific) _____

List Any information no listed on resume(skill, jobs held, duties performed, promotions)

Authorization

I authorize investigation of all statements contained in this application and submitted resume. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give FamilyMenders permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release FamilyMenders from any liability as a result of such contract.

I also understand and agree that no representative of this agency has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary foregoing, unless it is writing and signed by an authorized agency representative.

Signature of applicant _____ Date:

FamilyMenders is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with FamilyMenders depends solely on your qualifications.

Thank you for completing this application form and for your interest in our agency.

Please answer the following questions

Why is it that you are seeking future employment?

What is your experience in working with children?

List the skills you possess that would make you a successful at the position in which you are applying?

Why do you feel you would be an ideal candidate for this position?

References

Please list two **professional** references (unless provided)

Name _____

Position _____

Company _____

Telephone _____

Email Address: _____

Relationship/yrs _____

Name _____

Position _____

Company _____

Telephone _____

Email Address: _____

Relationship/yrs _____